

Hopkinsville Art Gallery

Meeting Minutes

September 11, 2018

President Jeannie White called the Gallery meeting to order at 1:45 p.m.

Gallery Members present: Jeannie White, Betty Liles, Jim Wille, Henrietta Kemp, Betty Liles, Tom Wilson, Pam Boyd and Nancy Stalls, Dan Kemp and Billy Thomas.

Minutes from the August 14, 2018 membership meeting were approved with one correction. Motion for approval made by Carolyn Self and seconded by Elaine Seeley.

Financial Report: Treasurer Jim Wille presented the financial report which showed a balance the end of August of \$3,382.43 with income of \$1,469.15 and expenses of \$1,882.64. Jim attended a seminar by the Chamber of Commerce explaining the changes in state sales tax law. He reported we now must charge sales tax on tickets sold for events (Sweet Art Event) and items sold at the Country Club Silent Auction. A motion to approve the monthly financial report was made by Pam Boyd and seconded by Betty Liles. Motion passed. Jim Wille resigned as Treasurer effective October 1st due to his moving to Florida. A motion was made by Betty Liles and seconded by Pam Boyd to nominate Dan Kemp as the Gallery Treasurer. The motion carried. New bank signature cards will be signed by Billy Thomas, Henrietta Kemp and Dan Kemp. We welcome Billy Thomas as the new ShopKeep manager. He will be sending sales notices and receiving any new inventory information for entering into the bar code sales system.

Committee Reports

Membership: Betty Liles reported we have 27 gallery members. We welcome new member Tom Wilson. A motion to accept Dan Kemp and Billy Thomas as honorary gallery members was made by Betty Liles and seconded by Nancy Stalls. Motion carried.

Volunteer Coordinator: Henrietta Kemp will prepare the quarterly schedule. Jeannie White will handle any changes.

Media/PR: Jim Wille reported e-mail has been sent to 800 patrons about upcoming events through email and Facebook.

Gallery supplies: Lynn and Jack Shepherd should be notified if any supplies are needed.

Facilities: Nancy Stall asked that any facility problems be referred to her for contacting the appropriate repair person.

Old Business:

- Christmas Bazaar - November 8 through Dec. 27. Set up and wall change out will take place Nov. 4 through 7.
- All members are asked to attend the Bazaar reception, Thurs., Nov. 8, 5:00- 8:00. Appetizers are needed.
- Artists Tables - During the Christmas Bazaar up to 12 artist may set up card table displays. Artist must decorate with cloths that cover the legs of their tables, Christmas theme is suggested, 10% commission taken on items sold Nov. 8. Post cards will be printed for distribution and mailing to patrons for the event.
- December 31 deadline for Members to bring 2 donated pieces, sheet posted for signing when leaving.

New Business:

- Jim Wille made the motion we purchase a printer/ scanner for Billy Thomas to use for the Shopkeep management. The motion was seconded by Nancy Stalls. Motion carried.
- Jim Wille invited everyone to attend his Sept. 24th Birthday/Going-Away party at the Gallery from 5:00 -7:00
- Upcoming Events Planned:
 - Saturday, October 6, "Hoptown Paint Out, 9:00 - 12:00, Guild sponsored.
 - Saturday, October 20, Stroll, Sip and Shop, "Fall Fest on 6th Street", 12:00 -5:00
Photo Shoot Contest sponsored by Guild
 - Hoptown Hopfest will be on Shop Small Saturday, Nov. 24

Next regular meeting will be Tuesday, October 9, 1:00

Meeting adjourned at 2:15

Respectfully submitted, Henrietta Kemp, Gallery Secretary