

Hopkinsville Art Gallery

Meeting Minutes

March 13, 2018

President Jeannie White called the Gallery meeting to order at 1:35 p.m.

Gallery Members present: Jeannie White, Elaine Stewart Seeley, Jim Wille, Henrietta Kemp, Angela Comperry, and Nancy Stalls

Minutes from the February 6, 2018 membership meeting were approved as presented. Motion for approval made by Jim Wille and seconded by Elaine Stewart-Seeley

Financial Report: Treasurer Jim Wille presented the financial report which showed a balance the end of February of \$7,571.26 with income of \$5,328.15 and expenses of \$3,341.57. Spread sheets were distributed that illustrated 2017 average sales by the hour and day of the week. These averages excluded the Solar Eclipse items sales, auction proceeds, dues, donations, workshop fees, SweetArt Tickets, event rental fees. A motion to approve the report was made by Angela Comperry and seconded by Nancy Stalls. Motion passed.

Committee Reports:

Membership: No report

Volunteer Coordinator: Request was made that anyone changing their gallery work schedule should be sure to notify Barbara Gardner. Also a request was made to encourage volunteers to capture customers contact information.

There was discussion about changing the gallery hours of operation. There are only 23 members currently exhibiting making it difficult to fill the work shifts. Jim Wille made the suggestion we be closed on Monday and Tuesday each week. He also suggested also the hours of operation for Wednesday and Thursday be 11:00 -5:00 and on Friday and Saturday be 11:00 -7:00. There was no decision made and more discussion will take place at the April meeting.

Media/PR: Jim Wille reported e-mail information has been sent to 800 patrons about upcoming events through email and Facebook postings. Members have an opportunity to do demonstrations of creating their artwork at the I-24 Welcome center

Gallery supplies: Lynn and Jack Shepherd should be notified if any supplies are needed. Angela Comperry volunteered to make copies of monthly reports for meetings.

Facilities: Angela Comperry, There was a discussion about getting Watkin Manning to wash the windows. A request will be made to buy new plexi-glass for complete coverage of the sales counter.

Old Business:

- Committee report from SweetART event - There were 143 tickets sold. There were 23 Thank You notes sent to food vendors by Susan Rochelle. Approximately 25 Guild and Gallery members were involved in the entire event. Adding the Selfie Photo Booth was a nice addition. Putting one 6 foot table in the center of the gallery left more space for customers to move around the gallery.
- Valentine Silent Auction at the Hopkinsville Golf & Country Club brought in approximately \$2,000.00 in sales. Thanks was given to Susan Rochelle for arranging for this Auction.

New Business:

- An Officer Nominating Committee will be established. Three members will be asked to secure officers 2018-19
- The next meeting was set for April 2 at 5:30. The Quarterly gallery change out will take place Sunday, April 1st and Monday, April 2nd with the Gallery hanging taking place on Tuesday, April 3rd. Sandwiches will be purchased and members will be asked to contribute to the cost of these.

Meeting Adjourned at 2:20. Next meeting - April 2 at 5:00

Respectfully submitted, Henrietta Kemp, Gallery Secretary