

Hopkinsville Art Gallery

Meeting Minutes

December 27, 2018

President Jeannie White called the Gallery meeting to order at 1:30 p.m.

Gallery Members present: Jeannie White, Henrietta Kemp, Jeff Ezell, Nada Fuqua, Ana Traceski, Nancy Stalls, Linda Pierce, Carolyn Self, Dan Kemp and Billy Thomas.

Minutes from the November 5, 2018 membership meeting were approved. Motion for approval made by Carolyn Self and seconded by Linda Pierce.

Financial Report: Treasurer Dan Kemp presented the financial report which showed a balance the end of November of \$3,011.21 with income of \$21851.19 and expenses of \$1,596.05. A motion to approve the monthly financial report was made by Carolyn Self and seconded by Nada Fuqua. Motion passed. The income from consignment sales is currently at one half of the budgeted amount for this time period. A financial report for the first 6 months of the fiscal year shows the gallery should be able to pay their bills until the 2 February fundraisers add greatly to the bank statement. There was also a request that artist be generous with their donations for the Silent Auction. The sale of SweetArt tickets is very critical for the success of the gallery financially.

Billy Thomas, ShopKeep manager, reported the Shop Keep annual fee of \$590. will be due the first of January.

Committee Reports

Membership: Betty Liles reported we have 35 gallery members.

Volunteer Coordinator: Jeannie White will handle any changes needed during the quarter. Betty Liles is sending out a weekly reminder for those working each week. A possible addition to the gallery policy for next year is to state the procedure to follow if gallery volunteers repeatedly fail to cover their work day. Suggested was that if 3 shifts are missed and no arrangement for covering during a given year, the volunteer be asked to remove their inventory from display for the remainder of the year.

Media/PR: Teri Schultz has been posting for use of Facebook for publicity featuring the artist of the month and community displays. Front page pictures in the Kentucky New Era were great publicity. Mailing 150 and distributing another 300 post cards for the Christmas Bazaar seemed to be good for promotion of the event.

Gallery supplies: Lynn and Jack Shepherd requested that members bring some supply when they come to work since we are running low on funds for purchasing items. (Roll of paper towels, case of bottled water, toilet tissue, etc.)

Facilities: Nancy Stalls, Coordinator will repaint the front door once the weather is conducive to doing so. She will use the same color as the new awning being made. Tom Wilson and Jim Mason have agreed to make a Totem to go outside at the front entrance. Betty Liles and several others have volunteered to help paint the totem once it is constructed. Bob Williams will assist with mounting the new outside "Open" flag and new red awning. Thanks to Lynn and Jack Shepherd for painting the outside bench which was donated by Bob and Betty Liles.

Old Business:

- December 31 deadline for Members to bring 2 donated pieces, sheet posted for signing when leaving items. Those not donating artwork are asked to give \$100 in place of the donated artwork.
- SweetART Event, Feb. 8, 2018 Planning meeting was held Dec. 13, Next meeting January 8, 1:00
- HGCC Valentine's Silent Auction Planning meeting January 8, Auction Exhibit up from Feb. 7-14

New Business:

Meeting adjourned at 2:37

Next regular meetings will be Tuesday, January 29 1:00, Tuesday, February 26, 1:00 pm, Tuesday, March 12 1:00

Respectfully submitted,
Henrietta Kemp, Gallery Secretary