

Hopkinsville Art Gallery

Membership Meeting Minutes

March 14, 2017

President Jeannie White called the Gallery meeting to order at 1:00 p.m.

Members present: Henrietta Kemp, Beverly Atwood, Betty Liles, Nada Fuqua, Carolyn Self and Jim Wille.

Minutes from the February 7, 2017 membership meeting were approved as presented. A motion was made by Jim Wille and seconded by Beverly Atwood to approve them.

Corresponding Secretary - No report, Thank you letters were mailed to all those who donated money or food to the SweetArt event. An appreciation response was received from Planters Bank for our thanks. A letter appeared in the Kentucky New Era thanking all sponsors and food vendors that participated.

Financial Report: Treasurer Jim Wille reported the financial report showed a balance at the end of February of \$8,595.61 with income of \$7,223.38 and expenses of \$2,846.04. A motion to approve the report was made by Lynn Shepherd and seconded by Carolyn Self. Motion passed. Jim Wille continues to work with all gallery volunteers to acclimate everyone to using the new "ShopKeep" point of sale system being implemented in the gallery. He has prepared a manual with complete instructions. He is working with Jane Latham to train her in the use of the "Back Office" part of the Shop Keep system. A summary of net income from the SweetArt event showed \$2,504.55. The Silent Art Auction at Hopkinsville Golf and Country Club brought in \$2,128.83 for the Gallery as well. This showed \$800 increase in income over last year.

Committee Reports:

Membership: Betty Liles, membership chair, 36 gallery members have paid their dues.

Volunteer Coordinator: Jeannie White will create the schedule for January - March. The calendar is on the board in the back of the Gallery.

Media/PR: Jim Wille reported e-mail information has been sent to 780 Guild members and patrons about upcoming events through email and Facebook postings.

Gallery supplies: Lynn and Jack Shepherd should be notified if any supplies are needed.

Facilities: No report

Old Business:

- Silent Art Auction at Hopkinsville Golf and Country Club February 18th. Susan Rochelle chair. It was decided to install the auction items in the Country Club the Monday prior to the dinner that Saturday. The dinner was very poorly attended but art sales were good. We had 63 items on display. Securing 2 pieces of donated artwork from all Gallery members was discussed. It was suggested we might make the requirement more visible on the membership form. No changes in procedure were adopted.
- A motion was made by Carolyn Self and seconded by Lynn Shepherd that a New Member packet be prepared by Membership Chair and available at the Gallery-
Include the Gallery Policies, current quarterly schedule, letter from Jim Wille, Gallery membership list
Motion passed.
- SweetArt Event February 10 from 4:00 -7:00 Total Income \$4,075.00, expenses \$1,595.45 - Net \$2,504.55
Event Sponsors - Planters Bank, Super Lawn and Garden, and Budweiser of Hopkinsville.
A committee review meeting was held prior to the meeting. Sold 133 tickets, filled 120 boxes. 2016 -Last year sold 122 tickets and filled 66 boxes. Did not run out of food, but got close. Had several boxes of sweets for donation to Grace and Mercy. Thanks to several members who sold tickets: Paul Sova, DeeAnna Sova, Carolyn Self, Jim Wille, Nancy Stalls, Beverly Atwood, Betty Vinson, Jeannie White, Sandra Thomas, Marilyn Dill, Jim Mason, Lynn Shepherd, Sharon Delaney, Henrietta Kemp and Teresa Gemeinhardt

New Business:

- March 24 - Downtown Shop Hop - 4:00 -7:00, Agreed to offer 5% discount on purchases and refreshments. Jim Wille, Elaine Seelely and Nancy Stalls agreed to staff the event.
- A letter to the Mayor requesting additional parking be constructed on the vacant lot on 6th Street was prepared and signatures were secured from all businesses on 6th Street. It will be presented to the Mayor on March 24th.

Next meeting - April 3, 2017, 5:00 Supper Club - No meeting on April 11, Soup provided by Carolyn Self and Henrietta Kemp, Dessert by Jeannie White. We will need more participating to make completed meal.

Adjournment: The meeting was adjourned at 2:00 p.m.

Respectfully submitted,
Henrietta Kemp, Gallery Secretary