

Hopkinsville Art Gallery

Meeting Minutes

July 11, 2017

President Jeannie White called the Gallery meeting to order at 1:30 p.m.

Gallery Members present: Jeannie White, Henrietta Kemp, Carolyn Self, Angela Comperry, Elaine Stewart Seeley, Jeff Ezell, Tanya Ezell, Betty Liles, Barbara Gardner, and Jim Wille.

Minutes from the June 26, 2017 membership meeting were approved with corrections. Anyone not a Gallery member listed in attendance was removed.

Financial Report: Treasurer Jim Wille presented the financial report which showed a balance the end of June of \$8,417.69 with income of \$4,833.73 and expenses of \$2,701.77. A motion to approve the report was made by Carolyn Self and seconded by Angela Comperry. Motion passed. Jim Wille reported the financial summary for the 2016-2017 fiscal year. The Gallery had a total income for the year of \$34,219.68 and expenses of \$33,697.60.

Committee Reports:

Membership: Betty Liles reported she is receiving dues and will update the membership list periodically. She presented a revised membership application form which was approved by consensus of the group. We thanked Angela Comperry for volunteering to make copies for distribution.

Volunteer Coordinator: Barbara Gardner reported we need to fill several shifts during August. It was decided the Gallery would be open from 9:00 am to 9:00 pm on Friday, August 18 and Saturday, August 19 and from 12:00 to 9:00 on Sunday, August 20. It will be necessary to have at least 2 volunteers working those days with an additional worker daily during the middle of the day. The shifts will be from 9:00 -3:00 and from 3:00 -9:00. It is hoped that Guild members could assist during this time as well with the extremely large volume of business we may experience during that time. A new cleaning duties chart will be posted and it is hoped that volunteers will assist with maintaining the gallery.

Media/PR: Jim Wille reported e-mail information has been sent to 780 patrons about upcoming events through email and Facebook postings. He has developed and paid the annual cost of a new Gallery web site: www.galleryon6thstreet.org. He plans to post all artwork in the gallery for sale on-line. Details about the cost of shipping items will need to be finalized. It is hoped that artists bio's can be posted as well.

Gallery supplies: Lynn and Jack Shepherd should be notified if any supplies are needed. New jewelry boxes were purchased but need to be stamped with gallery information by volunteers.

Facilities: Angela Comperry asked for any maintenance needs to be referred to her.

Old Business:

- Coloring Book sale in the Gallery. All books sold should have a bar code on them before selling.
- Wholesale purchases of Coloring books will be done by means of an order form, payment received and using un-bar coded books.
- The Downtown Shop, Sip and Stroll event on Thursday, July 29 from 4:00 -7:00 should bring several visitors to the gallery.

New Business:

- Artists are encouraged to produce work which is reflective of the upcoming Solar Eclipse on August 21st.
- Treasurer Jim Wille reported he had purchased Solar Eclipse glasses for sale to the public.

Next meeting - August 8, 2017, 5:00

Respectfully submitted, Henrietta Kemp, Gallery Secretary