

Hopkinsville Art Gallery

Quarterly Supper Club Membership Meeting Minutes

April 3, 2017

President Jeannie White called the Gallery meeting to order at 5:30 p.m.

Thanks to those who brought food for the Supper Club - Nancy Stalls, Angela Comperry, Jeannie White, Carolyn Self, Charlotte Hendricks, and Henrietta Kemp.

Members present: Susan Rochelle, Jeannie White, Charlotte Nelms, Nancy Stalls, Janice Cayce, Henrietta Kemp, Beverly Atwood, Betty Liles, Nada Fuqua, Terry Fuqua, Carolyn Self, Cat Lacy, Linda Pierce, Marilyn Dill, Angela Comperry, Betty Vinson, Gail Meyer, Charlotte Hendricks, and Jim Wille.

Minutes from the March 14, 2017 membership meeting were approved as presented. A motion was made by Jim Wille and seconded by Carolyn Self to approve them.

Corresponding Secretary - Susan Rochelle will send get well cards to Dave Howery and Jeff Ezell.

Financial Report: Treasurer Jim Wille reported the financial report showed a balance at the end of March of \$8,252.67 with income of \$1,813.79 and expenses of \$2,306.18. A motion to approve the report was made by Henrietta Kemp and seconded by Betty Liles. Motion passed. Jim Wille continues to work with all gallery volunteers to acclimate everyone to using the new "ShopKeep" point of sale system being implemented in the gallery. He and Jeannie White will meet with Jane Latham to train her in the use of the "Back Office" part of the Shop Keep system on May 9, 2017.

Committee Reports:

Membership: Betty Liles, membership chair, 37 gallery members have paid their dues.

Volunteer Coordinator: Jeannie White and Henrietta Kemp will create the schedule for April, May, and June. The calendar is on the board in the back of the Gallery.

Media/PR: Jim Wille reported e-mail information has been sent to 780 Guild members and patrons about upcoming events through email and Facebook postings. He has discussed some options with a Google representative about marketing ideas. There was discussion of paying for an outdoor sign on the Main Street building facing the gallery. No decision was made.

Gallery supplies: Lynn and Jack Shepherd should be notified if any supplies are needed.

Facilities: No report

Old Business:

- Shop Hop - March 24 - Thanks to Jim Wille, Nancy Stalls and Elaine Seeley for keeping the gallery open late. Approximately 65 people attended the event. A 5% discount was offered to shoppers. Refreshments were offered.
- A letter signed by all 6th Street merchants was presented to the Mayor requesting the former Postel building site be converted into a parking lot. That does not look possible at this time.

New Business:

- An officer nomination committee consisting of Nancy Stalls, Charlotte Nelms, and Lynn Shepherd will prepare a slate of officers for the upcoming 2017-2018 fiscal year which begins July 1, 2017. They will report at the next meeting. Elections will take place at the next Quarterly supper club meeting on June 26, 2017.
- Revisions to the Gallery policies will be made to reflect the new inventory system and procedures and any other needed changes.

Next meeting - May 9, 2017, 1:00

Adjournment: The meeting was adjourned at 6:00 p.m.

Respectfully submitted, Henrietta Kemp, Gallery Secretary