

**Hopkinsville Art
Gallery
Membership Meeting Minutes
July 12, 2016**

President Jeannie White called the Gallery meeting to order at 1:30 p.m.

Members present: Janice Cayce, Henrietta Kemp, Carolyn Self, Betty Liles, Nada Fuqua, Jeff Ezell, Tanya Ezell, Jeannie White, Angela Comperry, Susan Rochelle, Lynn Shepherd, Jack Shepherd, Leoma Howery, and Jim Wille.

Minutes from the June 27th membership meeting were approved as presented. A motion was made by Carolyn Self and seconded by Nada Fuqua to approve them.

Financial Report: Treasurer Janice Cayce had presented a financial report on June 27th showing a balance as of June 24, 2016, of \$5,862.93 and sales tax account balance of \$461.68. Gross income for the month was \$1,635.44 with expenses of \$1,514.16. Major expenses included rent, utilities, artist's commissions, publicity expenses and supplies. The checking account balance on June 30 was \$6,539.83 and sales tax account was \$561.68. A motion for approval of the report was made by Carolyn Self and seconded by Nada Fuqua. Motion passed.

A motion was made by Carolyn Self and seconded by Betty Liles that we add a 4% charge to all credit card purchases. This would help offset the cost of processing the charge. This will be added to the sales tax and make a 10% addition to each credit card sale. We will prominently display a sign saying this fee will be added and the Gallery worker will explain that to each customer wishing to make a credit card purchase. Motion passed.

Committee Reports:

Membership: Betty Liles, membership chair, 18 gallery members have paid their dues. A reminder will be mailed to previous exhibitors after July 31st. requesting payment if they have not responded.

Volunteer Coordinator - Lynn Shepherd is managing the schedule for July-August-September. Henrietta Kemp will develop the schedule for October, November, and December.

Media/PR: Jim Wille reported e-mail information will be sent to Guild members and to 500 patrons about current and future events including brown bag luncheons and workshops in the next few days. A suggestion was made to post more frequently on Facebook. One suggestion was for members to submit helpful hints about creating art, shopping for supplies, and web sites they enjoy.

Another suggestion to spread the word about the gallery is to make presentations to Rotary and Kiwanis. Taking artwork to these meetings for display.

Gallery supplies - Lynn and Jack Shepherd asked to be notified if any supplies are needed.

Gallery Policies - Review and update of Gallery policies will take place Thursday, July 28 from 1:00 -2:00. Members with suggestions are asked to submit them to President White prior to that date. A vote will be taken at the next meeting on suggested revisions.

Old Business:

- Saturday, August 27 - Summer Salute artwork sale 10:00 -4:00. Artists are reminded of the opportunity to bring their work for sale at this event. There is no charge for the space or commission charged for sales. Artists will need to bring their own tent, table and chairs.
 - A motion was made by Carolyn Self and seconded by Lynn Shepherd to offer a 10% reduction in prices of artwork sold on that day. The reduction will come from the Gallery's commission and not the artist's percentage. The motion passed.
- Silent Art Auction at Hopkinsville Golf and Country Club. Susan Rochelle agreed it would work to move the date for the Silent Art Auction to the week between the Derby Party, May 6 and Mother's Day luncheon, May 14.

Donated artwork will be on display at the Country Club during that week. Bid winners will be notified on Monday, May 15, 2017. A motion to do that was made by Henrietta Kemp and seconded by Jim Wille. Motion passed.

New Business:

- It was agreed to have a Guild/Gallery Painting Party for Christmas Art Sales - October 15th from 9:00 -1:00 at the Gallery - Creating donated artwork for Sale for Christmas. 8X8 canvases provided, Theme for paintings possibly - Hopkinsville, Kentucky, Horses, UK, Solar Eclipse. Members are asked to come and paint pieces then or at another time if needed.
- A motion was made by Susan Rochelle and seconded by Betty Liles to create designated area of gallery for donated artwork. Motion passed.
- Upon reconsideration after comments were made, a second motion was made by Betty Liles and seconded by Carolyn Self to not have a designated area in the gallery for donated artwork. Motion passed.
- Every Gallery member is reminded to bring their 2 donated art pieces to the Gallery and leave in Kitchen area. Please do so by September 26th. If that will be a problem please notify Jeannie White. This will enable better planning for events when donated artwork is needed and exhibition in the gallery during the year.
- A request was made that volunteer workers park behind Gallery. Back door keys are available for those wishing to have one. A tip was given to making the back door keys work more easily, don't put key into the lock all the way when turning.

Next Membership meeting will be held at 1:00 on Tuesday, August 9th at the Gallery

Gallery Quarterly Change out September 26 and 27

September 27, 5:00 Supper Club meeting catered

Adjournment: The meeting was adjourned at 2:15 p.m.

Respectfully submitted,

Henrietta Kemp, Gallery Secretary