

**Hopkinsville Art
Gallery
Membership Meeting
September 28, 2015**

President, Linda Hussong called the meeting to order at 6:25 p.m.

Members present: Carolyn Self, Linda Hussong, Janet Cayce, Amy Peters, Nancy Stalls, Jeanie White, Betty Vinson, Leoma Howery, Linda Pierce, Jan Farley, Susan Rochelle, Jeff Ezell, Tanya Ezell, Jim Wille, Penny Nichols, and Betty Liles.

Minutes from the September 14, 2015 meeting were approved as presented by Secretary Henrietta Kemp. Carolyn Self made a motion to approve the minutes and Jim Wille seconded the motion. The motion passed.

Financial Report: Treasurer, Janice Cayce, reported we have a balance of \$7,322.22 as of September 27, 2015, with \$217.17 in the cash box. There is \$900.00 in the sales tax account. The gross sales for month of September was \$1,370.25. Carolyn Self made a motion that we accept the financial report as given by Janice. Susan Rochelle seconded the motion and the motion passed.

Committee Reports:

Membership: Betty Liles, membership chair, reported that as of today we have 36 Gallery members that have renewed their memberships for the 2015-16 year.

Media/PR: Denise Veazey and Jim reported they have artists lined up for "Artist of the Month" in the gallery for the next year. They will communicate with local radio stations about doing a monthly radio spot about the featured artist of the month. The artist of the month for October will be Carolyn Self. A replacement sandwich board sign for outside the gallery was discussed. A sidewalk sandwich sign replacement sign that will cover the existing framework of the one we currently have will be \$40. Jim Wille made a motion that we replace the sign for that cost and Leoma Howery seconded the motion. The vote was 8 for and 1 against the replacement. The motion passed. They are working on reprinting business cards and rack cards for both the Guild and Gallery publicity. It was voted in the Guild meeting to put the days and hours of operation for the gallery on the business cards.

Web Site: Terry Fuqua – no report

Volunteer Coordinator: Jan Farley reported that people need to plan in advance when they find that they cannot work their assigned gallery shift and make arrangements to trade shifts with someone. It is expected that those working will call and remind the person that works the next shift about their work times. She also has a list of volunteers that can work to cover for someone in an emergency situation. She will hold a worker training session on Nov. 2 from 1:00 -3:00 for members wanting training and Guild members willing to volunteer during the Christmas season.

Facility Coordinator: Jim Mason reported that the gallery windows had been washed and the sidewalk in front had been pressure washed. Carolyn Self cautioned everyone to not prop the tables on the refrigerator plug as it was found to be unplugged and water was coming out of the refrigerator on the floor. Also, it was discussed that we should photograph the art in the gallery each quarter for insurance purposes.

Gallery Supplies: Linda Hussong - no report

Guild and Gallery Events Planned in the Gallery:

- Friday, October 2, 6:45 -7:30 "Meet the Artist" - Tuva Stephens, Reception/short presentation
- Tuesday - October 13, 20, 27 & Nov. 3, 6:00-8:00 Cartooning Workshop /w/ "Doc." Smith/high school students
- Wednesday, October 14 - Brown Bag Luncheon - Betty Vinson, Stolen Art from WWII and the Monuments Men
- Wednesday, October 14 - Shakespeare Club - 3:30 - 5:00
- Sunday, November 8 - Open House/birthday party celebrating 50 years and begin Christmas sales.
- Wednesday, November 11 - Brown Bag Luncheon - Big Read - Jennifer Brown book discussion about Ted Posten's book - *The Dark Side of Hopkinsville*
- Monday, December 7, League of Women Voters luncheon
- Wednesday, January 27, 2016 - La Petite Fleur Garden Club, luncheon, wants artist speaker. Leslie Carroll is contact hostess.

Next Art Change:

Gallery – Jeff & Tanya – the next Gallery change will be January 4, 2016

Old Business:

Approve New Gallery By-Laws: as these have been approved already they should be put on the web page and emailed out to everyone.

Send approval for New Gallery Policies to Committee for discussion: This was tabled until the Board can go over them.

Finalize Christmas Bazaar plans with date to start...include with this plans for the 6th Street One-Year Birthday party. It was announced that November 8 would be the celebration and start of the Christmas Bazaar at the Gallery.

New Business:

Appoint new Chair for Feb 13th Country club Auction Event: Linda Hussong, chair and Susan Rochelle will help.

Discuss Membership Drive plans and appoint Committee Chair: Linda Hussong announced that she has plans for a contest for a membership drive. It will be discussed later.

Compile written list of duties for each elected Officer, Executive Board member and Committee Chair...Add this to our New Gallery Policies: Betty Liles stated that she had an old copy of these and would send them to Linda for consideration and further discussion.

Adjournment: The meeting was adjourned at 7:25 p.m.
The next board meeting will be October 12.

Respectfully submitted

Betty Liles for Henrietta Kemp, Secretary