

**Hopkinsville Art
Gallery
Executive Committee Meeting
December 14, 2015**

President Linda Hussong called the meeting to order at 2:10 p.m.

Members present: Carolyn Self, Janice Cayce, Jim Wille, Betty Liles, Nada Fuqua, Jan Farley, Nancy Stalls, Diana Filbeck, Hoyo Filbeck, Jeff Ezell, and Henrietta Kemp.

Minutes from the November 9, 2015 executive committee meeting approved as presented. Nancy Stalls made a motion to approve the minutes and Carolyn Self seconded the motion. The motion passed.

Financial Report: Treasurer, Janice Cayce, reported we have a balance of \$7,219.15 as of November 30, 2015, with \$217.00 in the cash box. There is \$951.00 in the sales tax account. The gross sales for month of November were \$3,635.13. Our expenses this past month were higher than normal due to the payment of the annual insurance fee and the purchase of the new credit card machine. Carolyn Self made a motion to accept the financial report as presented. Nancy Stalls seconded the motion and the motion passed.

Committee Reports:

Membership: Betty Liles, membership chair, relayed by email that as of today we have 40 Gallery members paid. There are only 30 of these that are currently exhibiting and working in the gallery making it difficult for Jan Farley to schedule people when they wish.

Media/PR: There was a purchase made of 1000 Rack cards. Members are asked to help deliver them around town to businesses and distribution sites. Nancy Stalls agreed to take several.

Web Site: No report. A question was raised by Jim Wille if the consignment form on the web site is the up to date version. He will compare and notify Terry Fuqua if there is a need to change that form.

Volunteer Coordinator: Jan Farley has scheduled two people on weekends during Christmas. She will continue new worker training by scheduling all new workers with seasoned workers for the first few months of their learning the process.

Facility Coordinator: No report.

Gallery Supplies: Linda Hussong - reported that she reordered small gift bags.

Guild and Gallery Events Planned in the Gallery:

- Wednesday, January 27, 2016 - La Petite Fleur Garden Club, luncheon, Jan Farley will be their featured artist speaker. Leslie Carroll is contact hostess.
- Feb 12 - Be My SweetArt fundraiser, Linda Hussong is working with DeeAnna Sova on this project.
- Feb 13, 2016 - Country Club Auction Event: Linda Hussong, chair and Susan Rochelle will help. Discussion of suggested items for sales was conducted during the Guild meeting.

Next Exhibit Change-Out – January 3 and 4, 2016, (Jeff & Tanya Ezell and Dottie Shepherd will hang)
Dottie needs wall card information from exhibiting artists emailed to her by Saturday, January 2.

Old Business:

President Hussong suggested adding Facebook "Boosts" to the publicity budget for next year.

New Business:

Guild and Gallery Membership Contest - Linda Hussong will track the information relating to members who receive credit for recruiting new members and qualify for free memberships and workshops next year.

Adjournment: The meeting was adjourned at 2:45 p.m.

The next Quarterly Membership meeting will be January 4, 2016, at the Gallery at 5:00 with the dinner from 5:00-5:30 and the meeting beginning at 5:30.

Respectfully submitted

Henrietta Kemp, Secretary