

**Hopkinsville Art Guild
Executive Committee Meeting
August 14, 2014
Bradford Square Mall**

President Carolyn Self called the meeting to order at 1:00 p.m.

Committee Members Present: Janice Cayce, Jeff Ezell, Tanya Ezell, Dave Russell, Jim Wille, Denise Veazey, Jack Shepherd, Lynn Shepherd, Jim Mason, Betty Liles, Nada Fuqua, Nancy Stalls, Dan Wilkinson, Dottie Shepherd, Linda Hussong, Betty Vinson, and Henrietta Kemp

Minutes: The minutes of the July 10, 2014 and special called meeting on July 28, 2014, were accepted as submitted without corrections.

Treasury Report: Treasurer Janice Cayce presented the financial report for July, 2014. The Bank balance on July 30 was \$7,761.98 and the balance on the sales tax account was \$1,148.70. Expenses for the month totaled \$2,589.40 and income was \$1,443.35. A motion to approve the finance report was made by Nada Fuqua and seconded by Nancy Stalls. Motion carried.

Committee Reports:

Membership: Betty Liles reported we have 21 regular members and 31 exhibiting members at this time.

Gallery Committee: No report from Terry Fuqua and Jim Mason, facility managers. Dave Russell, Volunteer Coordinator will begin preparing the next quarterly schedule. He will send out a request for exhibiting members to give him the dates and times they are not available to work. Dottie Shepherd will be preparing the wall cards for the upcoming gallery exhibits. Exhibiting members are asked to send her an e-mail with required information about their next exhibition pieces.

Publicity Committee: Denise Veazey and Jim Wille reported that they, along with Henrietta Kemp, visited the Downtown Artists Coop in Clarksville on August 1, 2014 for a meeting with Bob Privett, DAC President. An effort to develop a joint publicity piece containing activities planned for 2015 was discussed and a timeline for development was planned. At the Guild meeting, Jim distributed a draft of a rack card of information about the Guild and Gallery. No decision was made about printing them or the number to print. He is also preparing a digital page of information to be displayed at Jennie Stuart Medical Center on TV monitors throughout the hospital on a regular basis.

Workshop Committee: Henrietta Kemp reported a date for a September workshop is under consideration by Leslie Campbell that would be a mixed media workshop. The member surveys for topics that will be covered during the upcoming year have not been compiled for the results.

Old Business:

- "H for Hopkinsville" Book Sales - PACI is planning to provide a check for the Guild's share of the current earnings sometime in the near future.
- Pennyroyal Juried Art Exhibition: Nancy Stalls reported the prospectus has been distributed and e-mailed to area artists. Publicity has been distributed as well by the Publicity co chairs. The

judge has been secured. Volunteers are needed to receive and hang and provide refreshments for the reception.

- Fundraising plans - Carolyn Self is currently mailing letters to area businesses requesting donations. The effort of mailing to individuals and businesses has currently raised \$7,500.00.
- By-Laws revised - A revised copy of the Guild By-Laws was signed and recorded in the Guild business notebook.
- Special Olympics - A request for the Guild to provide one or two art related activities for children and adults involved with the Special Olympics was presented by President Self. A motion to conduct these activities was made by Denise Veazey and seconded by Janice Cayce. Motion carried. Members Linda Hussong and Dan Wilkinson volunteered to assist Carolyn with the activities.
- Discussion about using a credit Card for the Gallery was postponed to a later date.

Moving Gallery to 108 E. 6th Street. A deposit of \$400.00 has been paid and the utilities are turned on in the Guild's name. A motion was made by Betty Vinson to pay two weeks rent in order to get into the Gallery on Sept. 17 to begin setting up the Gallery. The motion was seconded by Denise Veazey. Those volunteering to help with the set up in the new gallery were Nancy Stalls, Susan Rochelle, Jim Mason, Betty Liles and Henrietta Kemp. They plan to begin with a visit to the new site on Friday, Aug. 6 at 9:00 am. There was discussion about offering coffee to guests as well as extra seating in the gallery. Henrietta Kemp agreed to request help from Debbie Leavell and her community service workers for the move when needed. Thursday, Sept. 18 and Friday Sept. 19 were discussed as dates for moving the stored items. The hours of operation at the new location will be Tuesday through Friday from 10:00 - 4:00 and Saturday, 10:00 -2:00.

New Business:

- Guild annual financial summary of expenses and income for the 2013-2014 fiscal year was presented. President Self announced she would be developing a budget for the upcoming year.
- The Big Read - Henrietta Kemp requested a \$100.00 allocation for a children's art activity on Sat., Oct. 18 as a part of the community wide reading program. The allocation was approved. Cathy Ankeny and Betty Vinson agreed to assist Henrietta Kemp with the activity. Other helpers will be needed as well.
- Former Guild member Jane Newsome's family has been gracious enough to provide memorial donations in her memory to the Guild. There have been two donations to date.
- PACI- Visual Arts Committee - The newly formed Visual Arts committee in the Pennyroyal Arts Council committee structure includes Carolyn Self, Paula Gieseke, Griffin Moore, and Henrietta Kemp.

The next regularly scheduled Guild Executive Committee meeting will be September 11, 2014.

Respectfully submitted,

Henrietta Kemp, Guild Secretary